

# How to search in LexisNexis®



LexisNexis will search for consecutive words as phrases, except when they are separated by a connector. For example, 'mobile phone and subscriber' finds the word 'subscriber' and the phrase 'mobile phone'. Use connectors to establish logical relationships between words.

## Connectors

Command	Function	Example
AND	Use when all search terms or phrases must appear	mobile phone <b>and</b> subscriber
OR	Use when at least one of the search terms or phrases must appear	doctor <b>or</b> physician
AND NOT	Use to exclude specific search terms	Shell <b>and not</b> shares
W/N	Use to specify the proximity between the search terms. N represents number of words between 1-255	Barclays <b>w/10</b> profit
W/P	Use to find articles in which the search terms appear within the same paragraph	Vodafone <b>w/p</b> joint venture
W/S	Use to find articles in which the search terms appear within the same sentence	Apple <b>w/s</b> computer

## Truncation

Command	Function	Example
!	Use the exclamation mark to replace an infinite number of letters following a word root. You may use only one exclamation mark in a word at the end of a word root	telecom! acqui!
*	Use the asterisk to replace a character in a word. You can use more than one asterisk in a word. You can use it anywhere, except as the first letter	Bahr*in

## Search Tips

### British English & American English Spelling

In LexisNexis, search results are retrieved whether the words have British English or American English spelling. For example, 'colour' or 'color'.

### Singular & Plural

Using the singular word form will retrieve the singular, plural, and possessive forms of most words. For example, 'city' would find 'city', 'cities', 'city's', and 'cities'.

### Upper & Lower Case

Upper and lower case characters are interpreted as equivalents. For example, 'internet' would find 'internet' or 'Internet'.

## Segments

Command	Function	Example
HEADLINE	Search within headline	<b>headline</b> (call centre)
HLEAD	Search within headline and lead paragraph	<b>hlead</b> (election)
COMPANY	Search within company indexing	<b>company</b> (ABN AMRO)
BYLINE	Search within byline for author or journalist's name	<b>byline</b> (Cathy Newman)
PUB	Search within publication title	<b>pub</b> (Financial Times)
LENGTH	Search for articles over a certain length	<b>length</b> (>200)
TERMS	Search within indexed terms	<b>terms</b> (insurance)
NEXTERMS	Search within indexed terms and/or headline and lead paragraph	<b>nexterms</b> (Sarah Lee)

## Additional commands

Command	Function	Example
SINGULAR	Use only to retrieve the singular form of a word	<b>singular</b> (William)
PLURAL	Use only to retrieve the plural form of a word	<b>plural</b> (Williams)
CAPS	Word must have one or more capital letters	<b>caps</b> (Job)
NOCAPS	Word must have no capital letters	<b>nocaps</b> (aid)
ALLCAPS	Word must have all capital letters	<b>allcaps</b> (US)
ATLN or ATLEASTN	Use when you want words to appear a defined number of times in a document. N represents number of words between 1-255	<b>at15</b> (investment)

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